



STEVEN M. CLOUSE WRC BIOSOLIDS SYSTEM UPGRADES (RFQ)
Solicitation No. PS-00139

ADDENDUM NO. 1
September 29, 2022

To Respondent of Record:

RESPONSES TO QUESTIONS

- 1. Question: Please confirm the SMWVB goal for the project: 25% (referenced on pg. 34) or 40% (referenced on pg. 17 and 47)**

Answer: The SMWVB participation goal for this project is 40% per Page 2 of the Good Faith Effort Plan. Reference "Changes to RFQ" number 3.

- 2. Question: Please confirm the Pre-Submittal Conference time: 11AM CST (referenced on RFQ cover and pg. 13) or 10AM CST (referenced on pg. 12).**

Answer: The Pre-Submittal Conference date and time are as follows, October 5, 2022, at 11:00 a.m. (CDT). Reference "Changes to RFQ" number 1.

- 3. Question: Regarding the Pre-Submittal Conference there are 2 times are listed 1) 10am on Item I.E. Estimated Timeline, and 2) 11am on Item III.B.1 detailed meeting information. Please clarify which is correct or if there are 2 separate conferences.**

Answer: Reference response to Question 2.

- 4. Question: Is there a physical meeting option for the Pre-Submittal Conference?**

Answer: There is not a physical meeting option for the Pre-Submittal Conference. However, there will be a non-mandatory site visit you can reference Attachment IV – Site Visit Procedures for time, location, and directions. Reference "Changes to RFQ" number 2.

- 5. Question: Regarding the Non-Mandatory Site Visit: Both 9 a.m. and 11 a.m. times are listed. Are these to be appointments? Are different items being covered for the two different time slots? Do we need to register for these visits? What PPE is required for these visits?**

Answer: Yes, Respondents shall RSVP to attend. Please see Changes to the RFQ of this Addendum Nos. 1-4 and 6.

- 6. Question: Can you confirm if the SWMBE participation is 25%?**

Answer: Reference response to Question 1 in this Addendum.

CHANGES TO THE RFQ

- 1. Cover Page, insert the following after Pre-Submittal Conference:**

Non-Mandatory Site Visit - October 6, 2022 at 9:00 a.m. and 11:00 a.m. (CDT)

2. **Table of Contents, Attachments, insert the following after Attachment III – Evaluation Criteria Forms:**

Attachment IV – Site Visit Procedures

3. **Page, 12, I. Project Information, E. Timeline, remove the Non-Mandatory Pre-Submittal Conference line and replace with the following:**

*October 5 at **11:00 a.m. (CDT)**..... Non-Mandatory Pre-Submittal Conference*

All other items will remain the same.

4. **III. Communication, insert the following:**

F. Non-Mandatory Site Visit

1. *A non-mandatory site visit will be held on **October 6, 2022**, at both **9:00 a.m.** and **11:00 a.m.***
2. *For additional information, reference Attachment IV – **Site Visit Procedures** included in Addendum 1.*

All other items in this section will remain the same.

5. **Page 34, Attachment II, Evaluation Criteria Details and Requirements, Small, Minority, Women and Veteran-owned (SMWVB) Business Participation criteria, remove the description and replace with the following:**

*Complete Exhibit B indicating Respondent’s commitment to SAWS’ SMWVB policy, which will be based on meeting or exceeding the minimum SMWVB goal of **40%**. All Subconsultants should be included on this form, regardless of their SMWVB status.*

All other items will remain the same.

6. **Insert Attachment IV – Site Visit Procedures after Attachment III, Evaluation Criteria Forms, Similar Projects and Past Performance, OPCC Table.**

CLARIFICATIONS

1. All other questions received to date and any other questions received before the Q&A deadline will be answered in a future Addendum.

END OF ADDENDUM 1

This addendum is three (3) pages in its entirety.

Attachments:

Attachment IV – Site Visit Procedures (1 page)

ATTACHMENT IV
SITE VISIT PROCEDURES

Steven M. Clouse WRC Biosolids System Upgrades (RFQ)
Solicitation No. PS-00139

- Interested firms must RSVP to Roxanne Lockhart via email at Roxanne.Lockhart@saws.org no later than **October 5, 2022 at 5:00 p.m.**
- The following information should be provided:
 - Company name
 - Name(s) of attendees
 - There is a limit of two (2) members per firm.
 - Identify requested site visit time on **October 6, 2022.**
- All parties must adhere to SAWS COVID-19 Safety Procedures.
- The site visit duration is expected to be no more than 30 minutes.
- There will not be any Q&A during the site visit, but firms may take videos, photos, and notes.
- Questions shall be submitted to Roxanne Lockhart in writing via email to Roxanne.Lockhart@saws.org.
- Questions will be addressed as required through addendum.

Procedures to follow if you plan to attend the site visit:

- Site visit will be at the Steven M. Clouse Water Recycling Center (WRC). Arrive at Steven M. Clouse WRC located at **3495 Valley Road, San Antonio Texas 78221**
- Arrive no later than 20 minutes prior to the scheduled site visit time to check in as follows:
 - Proceed to the Administrative Building – Building 16 where the temperature screening kiosk is located. Temperature screenings will be conducted for all attendees.
 - If attendee has a temperature reading of 100.4 Fahrenheit or less, a wrist band will be provided.
 - If attendee exhibits a temperature above 100.4 degrees Fahrenheit, the individual will not be allowed on the site visit.
- It is recommended attendees maintain social distancing, minimum of 6-feet apart, from other attendees.
- Attendees will be escorted by SAWS personnel and should stay with the group.